

Your Mini Laptop Guide

We're better, connected



O₂

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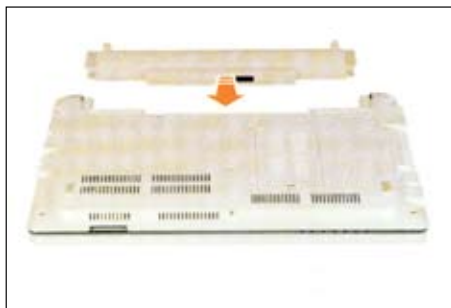
Tips before getting started

- Double click the McAfee icon on your desktop to install McAfee before connecting to the internet.
- You might get messages from McAfee Virus Protection. If you do, click **Check protection status**, then **Fix** to make sure your laptop is fully protected.
- Don't activate your McAfee account (after McAfee is installed on your laptop) until you get your username and password from O2.
- We suggest you connect to the internet through Wi-Fi or fixed broadband for any **Windows Update**, as this can involve downloading large files.

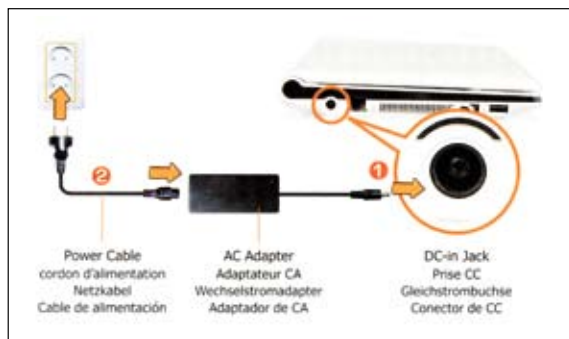
Getting started

1. What to do first

1. Take off all the packaging and the plastic film on the outside of the laptop lid and screen.
2. Put in the battery.



3. Plug it in.



4. Turn it on.

The first time you use the battery, charge it for at least two and a half hours. (You can use the laptop while it's charging.)



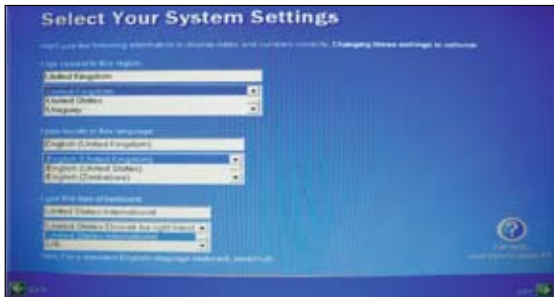
Tip: Your laptop will restart a few times while it installs programmes. Now and again it might also look like nothing is happening, but it's still working.

2. Setting up Windows

This will take about 15 minutes.

Windows will start running as soon as you turn on your laptop. To set up Windows click **Next**

1. Choose your location. Choose your preferred language. Choose your keyboard type. Click **Next**.



2. Choose your time zone (this will set your clock). Tick the box next to **Automatically adjust clock for daylight saving time**. Click **Next**.



3. Choose **Yes, I accept** (You need to accept the license to continue). Click **Next**.



4. Choose **Help protect my PC by turning on Automatic Updates now**. Click **Next**.



5. Enter a computer name and description. Click **Next**.



6. Press **Skip** as we will be setting up your Internet connectivity later.



7. We suggest you register with Microsoft after you set up your laptop. Choose **No, not at this time**. Click **Next**.



8. Type the name of each person who will use your laptop. Click **Next**.



9. Click **Finish**.

10. After a few minutes a Samsung Recovery Solution III window will appear. Click **OK** to continue. Your computer will then restart.

3. Setting a restore point

This will take about 20 minutes.

A restore point is a saved “snapshot” of your laptops data. It’s used as a backup so if anything goes wrong you can go back to that point.

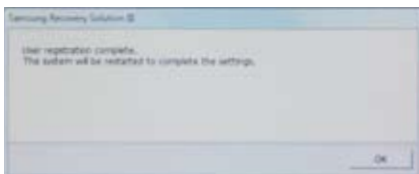
Samsung Recovery Solution III software will set your restore point for you.

1. To start, click **Next**.

Tip: There is an **Advanced** button, but only choose this if you are familiar with the software. If you need more information, there’s a Samsung Recovery Solution III manual in the box.



2. Once the restore point has been created click **OK** to restart your laptop.




3. You might be asked to restart your computer again. If you are, click **Yes**.

4. Connecting to the internet

a. Setting up O₂ Mobile Broadband

1. Open your USB modem box and remove your SIM from the SIM card pack.
2. Carefully insert the SIM into your USB modem.

Tip: Keep your contract or dispatch note as this has your mobile broadband number. You need this to use Wi-Fi and when you're talking to the customer service team.

3. To install O₂ Connection Manager, the software that manages your O₂ Mobile Broadband, plug in your USB modem into a USB port on your laptop. Look for the USB port symbol 



The AutoPlay window will appear. It might take a few moments to start.

Tip: If it takes more than a couple of minutes, you can start O₂ Connection Manager yourself. Go to [Start, My Computer](#), click [O₂ Connection Manager](#).

4. Wait for a few moments and follow the instructions on your screen.
5. When you see a final screen of the InstallShield Wizard tick the box to get 'Automatic Software Updates'. Click [Finish](#).

O₂ Connection Manager will now launch and manage your mobile connections. For information on using mobile broadband read the Quick Start Guide in your mobile broadband box.

b. Setting up Wi-Fi

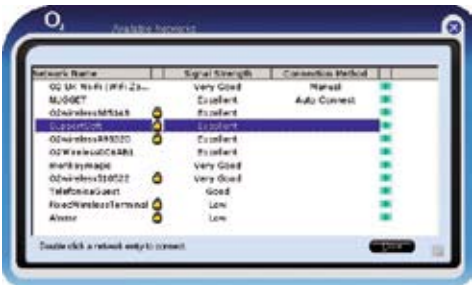
Pressing **Function** + **F9** together turns your Wi-Fi on and off.
It's on when you first get your laptop.



1. Click **Show available networks**.



2. Double click on the network you want to connect to.



3. Enter your security key if needed, and click **Connect**.



Tip: Whoever supplied your broadband or router will usually give you your security key. If you have O₂ Home Broadband, the security key is on a label underneath your router.

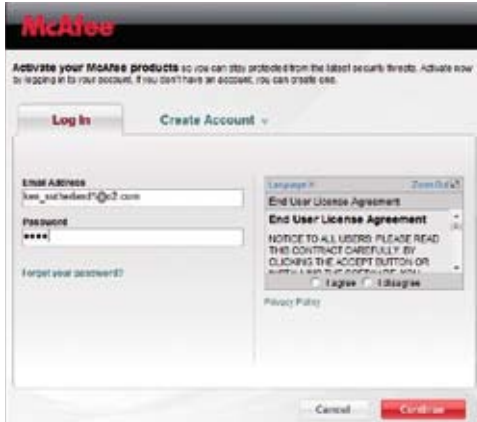
5. Adding McAfee security

McAfee Internet Security is included in your contract.

To set up McAfee, double click on the McAfee icon on your desktop.



After a couple of days the following screen will appear and you'll be asked to register.



You need to register your username and password to get regular security updates.

How to get your username and password

You can get your username and password in two ways:

1. By email

We'll email you your username and password a couple of days after you first go online. We'll send this to the address you gave us when you set up your O₂ contract.

2. From the O₂ Connection Manager

1. Plug in your USB modem and connect online using mobile broadband.
2. Click on the O₂ Connection Manager icon on the bottom right hand of your screen.

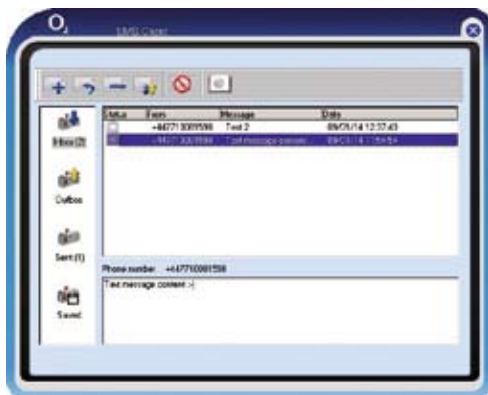


3. Click on the envelope icon to open your SMS Message Centre.

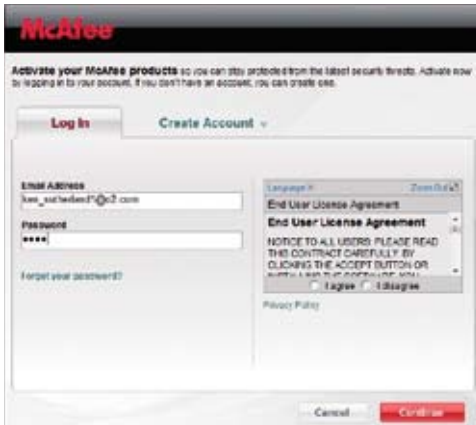


SMS Message Centre

Your username and password will be in your SMS inbox.



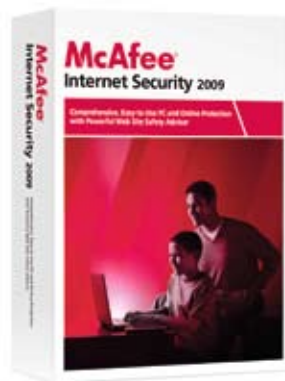
4. Type your username and password. Read and accept the license agreement and press **Continue**.

The image shows the McAfee activation interface. At the top, the McAfee logo is in red. Below it, a message states: "Activate your McAfee products so you can stay protected from the latest security threats. Activate now by logging in to your account. If you don't have an account, you can create one." There are two buttons: "Log In" and "Create Account". The "Log In" section has fields for "Email Address" (containing "joe_sutherland@o2.com") and "Password" (masked with "****"). A link "Forgot your password?" is below the password field. To the right, the "End User License Agreement" is displayed, with a "License" dropdown set to "ZeeBook". Below the agreement is a "Privacy Policy" link. At the bottom right, there are "Cancel" and "Continue" buttons.

You've got McAfee Internet Security for the life of your O₂ contract. It protects you and your family when you are online.

McAfee Internet Security includes:

- Anti-virus
- Anti-spyware
- Anti-spam
- Anti-phishing
- Two-way Firewall
- Web Site Safety Ratings
- Identity Protection
- Parental Controls
- Data Backup



Using your laptop

Here's some information on how to get the best out of your laptop.

1. O₂ Assistant

O₂ Assistant does three things:

- it spots and fixes problems (by itself, or with your help),
- it checks for updates and messages from O₂,
- it helps our customer service team fix any problems over the phone.

O₂ Assistant works best if you always have it running on your laptop.

O₂ Assistant will automatically download when you're online. The first time you use it, it takes you through some quick set-up steps. Once it's loaded you'll see an icon in the bottom right of your screen.

O₂ Assistant doesn't affect anything else on your computer. And it won't send us any information about you or any websites you've looked at.



2. Open Office

Open Office is on your laptop and ready to use. It contains word processing, spreadsheet and presentation applications. For more information visit **openoffice.org**



Open Office Disclaimer

'These binaries (installable software) are in development. They may not be fully stable and should be used with caution. We make no claims about them.'

3. Windows Updates

When you first set up your laptop (and every so often) Microsoft will ask you to download Windows and software updates. You don't have to do this, but it's a good way to make sure you have the latest version of Windows.

Updates are often large files, so use a Wi-Fi or landline connection. They're faster than mobile broadband.

1. When you're online go to **Start, All Programs, Windows update**.

4. Back up and restore

You back up your laptop by creating 'snapshots' called 'restore points' (you created a restore point the first time you set up your laptop).

You can use restore points to remember earlier versions of your laptop. So if anything goes wrong you can go back to restore points you've already created.

You can use Samsung Recovery Solution III to create restore points or to go back to restore points you've already created.

How to open Samsung Recovery Solution III

1. Double click on the Samsung Recovery Solution III icon on your desktop.

From this screen you can either back up your laptop or restore it.



Tip: Samsung Recovery Solution backs up your laptop. But it's a good idea to make more backups using DVDs or external hard drives.

Restoring your laptop

There are two ways to restore your laptop:

a. Using your restore point

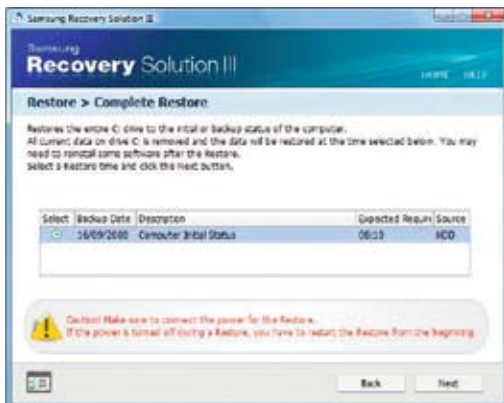
1. Open Samsung Recovery Solution III (see above).
2. Click **Restore**.



3. Choose the type of restore you need (in this example **Complete Restore**)



4. Click **Next**.



5. Click **OK** to restart your laptop and follow the instructions.



b. Using the restore disks in the box

To do this you will need to use an external disk drive.

1. Put the Blue Samsung Disk in. This installs Windows.
2. Put the Pink Samsung Disk in. This installs the Samsung Drivers and Samsung Support software.
3. Put the O₂ Restore Disk in. This will re-install Open Office, O₂ Assistant and McAfee Internet Security.



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Help

You can get help over the phone or online.

Go to the FAQ section on our website **o2.co.uk/laptops**

If you have any questions about your account charges or setting up O₂ services, our contact details are on your monthly bill.

If you have a laptop question, call **08706 003 009**.

If you're a corporate customer contact your internal help desk first.

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